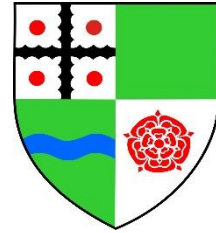


# Clayton-le-Woods Parish Council

Clerk to the Council: Mrs Tracy Morris  
Parish Office/Meeting Room  
239A Preston Road, Clayton-le-Woods, Chorley, PR6 7PY  
Telephone: 01257 264854  
Mobile: 07715 637345  
Email: [clerk@claytonlewoods-pc.gov.uk](mailto:clerk@claytonlewoods-pc.gov.uk)  
Website: [www.claytonlewoods-pc.gov.uk](http://www.claytonlewoods-pc.gov.uk)



12<sup>th</sup> March 2025

Dear Councillor,

You are hereby summoned to attend the Ordinary Meeting of the Parish Council to be held on Monday 17<sup>th</sup> March 2025 at 7.30pm at the Parish Council Community Meeting Room/Office 239A Preston Road, Clayton-le-Woods, Chorley PR6 7PY.

You are invited to a co-option interview which will take place at 7.15pm prompt prior to the Parish Council Meeting.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Mrs Tracy Morris', with a long horizontal flourish extending to the right.

Mrs Tracy Morris  
Clerk to the Council

**Agenda**

- 1. To receive and accept apologies**
- 2. Declaration of Interest**
- 3. Co-option Vote for Vacancy in Clayton West**
- 4. Public Participation (None Indicated)**
- 5. To approve the Minutes of the Ordinary Parish Council Meeting held on Monday 17<sup>th</sup> February 2025 (Attached)**
- 6. Clerk's Report (Verbal Report)**
  - Admin Vacancy/Temp Cover Update
  - Summer Fair 2025
  - SPID Movement of Camera on Preston Road
- 7. Adoption of Habitual and/or Vexatious Policy for Individuals and/or Groups (Paperwork To Follow)**
- 8. Annual Basket Display 2025**

To approve the budget spend of £7,000 for the Annual Summer Display Including Watering Contract
- 9. Request from Whittle-le-Woods PC for Clerk to Remain Temporarily in Post for War Memorial Committee 2025/26**
- 10. Audit 2024/25**
  1. To appoint Mr Alan Platt as the Internal Auditor with Fee £150.00
  2. To Review Annual Financial Risk Assessment 2024/25
  3. To Approve the Asset Register for 2024/25

**11. Accounts for Payment**

*All accounts include VAT where applicable. Late Accounts List (To be tabled at Meeting)*

**1. Payments March 2025**

**2. Receipts February 2025**

**12. To discuss and make decisions on Planning Applications**

Applications can be viewed on the Chorley Council website via the following link:

<https://planning.chorley.gov.uk/online-applications/search.do?action=weeklyList>

1. Application no: 25/00178/FULHH Case Officer: Eleanor McCleary - 01257 515176 Ward: Clayton East, Brindle And Hoghton Proposal: First floor extension above existing single storey side extension Location: 40 Seven Acres, Bamber Bridge, Preston, PR5 8HA

2. Application no: 25/00170/PDP Case Officer: Mrs Hannah Roper - 01257 515230 Ward: Clayton West And Cuerden Proposal: Prior approval application under Schedule 2, Part 1, Class AA of The Town and Country Planning (General

#### CLW PC AGENDA

Permitted Development) (England) Order 2015 for the enlargement of a dwellinghouse by the addition of 1no. additional storey 9.56m high to the ridge  
Location: 76 Spring Meadow, Clayton-le-Woods, Leyland, PR25 5LX

3.Application no: 25/00166/FUL Case Officer: Mr Iain Crossland - 01257 515903  
Ward: Clayton West And Cuerden Proposal: Section 73 application to vary condition 3 (approved plans) attached to planning permission 24/00658/FUL (Section 73 application to vary condition 3 (approved plans) attached to planning permission 23/00564/FUL (Application for technical details consent for the erection of four dwellings pursuant to permission in principle 22/00765/PIP) to alter house types and confirm a phased self build development) in order to amend the house type at plot 3. Location: Land Opposite Hampton Grove, Wigan Road, Clayton-le-Woods.

### **13. Correspondence**

- 1.Outstanding Emails.
- 2.LCC Consultation on Bus Stops

### **14. Date for Next Meetings**

1.The next full parish council meeting is scheduled to be held on Monday 14<sup>th</sup> April 2025 at 7.30pm at the Parish Council Community Meeting Room 239A Preston Road, Clayton-le-Woods, Chorley PR6 7PY.

2.The Annual Parish Council meeting is scheduled to be held on Monday 14<sup>th</sup> April at 7.00pm at the Parish Council Community Meeting Room 239A Preston Road, Clayton-le-Woods, Chorley PR6 7PY.